

### Questions and Answers – Performance Monitoring Report:

PMR Considerations	Discussion	Action Taken
1. Under “create Standard Forms For” it also needs to mention a form needs to be developed listing the infractions and indicating and providing space for the supporting detail that needs to be included in reporting each infraction.		
2. On the “incorporate 6 items. . “ I would suggest that it should say incorporate all 9 items. Although, we have somewhat addressed the other 3 the wording of those need to be looked at, as it may differ from what we put in the PM to date.		
3. Also, related to this was the agreement to combine the information for MRSP, PM and VEE documents into one.	<p>Source: 3/21/01 PSWG Minutes: The group agreed that a separate Task Team is required to develop the Day of install and Day of Removal process covering both MSP and MRSP responsibility. The Task Team will make a recommendation on where the process will reside (i.e. VEE doc, Metering handbook, etc).</p> <p>The group agreed to allow the MRSP or MSP Performance Task Team (whoever finishes first) to complete the Performance Monitoring document until they are ready to look at Day of Install/Day of Removal. At that time, the MRSP Performance Task Team will be put on hold while the Day of Install/Day of Removal task team is established to complete the process. Once this task is complete, the MRSP performance Task Team will re-group to develop the Performance monitoring criteria around the Day of Install/Day of Removal. The MSP Performance Monitoring Task Team will also incorporate into their Performance Monitoring into their document.</p>	Pending
4. To chime into Jack’s comment about forms, I think Jack is defining the “event notification”. We discussed that at a high level. These are issued when the violation occurs. But, there also is the “PMR” which is the monthly summary of violations		

<p>and may, or may not, list the events. So, we could be talking about 4 documents?</p> <p>Letter to Utilities Director</p> <p>Warning letter to the MRSP</p> <p>Event notification</p> <p>Monthly report (PMR)</p>		
<p>5. At our working meetings, the feeling was that we did not want to have very definitive forms/templates. It sounds like perhaps that is not the overall consensus?</p>		
<p>6. As for wording on "Performance Monitoring description", we never got closure on the wording, we got sidetracked. I say that because I was going to object because I felt we were over-complicating the wording, and was going to suggest another alternative wording, when we got sidetracked.</p>		
<p>7. Investigate the option on how an ESP can be notified of any warning letters sent to a MRSP. Both legal and moral issues must be addressed.</p>		
<p>8. Incorporate 6 items from Information MRSP sheet in this PM document</p>		
<p>9. Create standard forms for: Letter to Utility Director and the Warning Letter.</p>		
<p>10. Under Performance Monitoring Description, add words to the first sentence at end of sentence so it reads" the ESP is responsible for the performance of their contracted MRSP for SDP served by the ESP in tat UDC service territory</p>		
<p>11. Add Wording to the effect that switches will be handled under day of install procedures</p>		
<p>12. Clarify warning letter paragraph</p>		
<p>13. Add wording about decertification. (UDC Protocols)</p>		
<p>14. Add wording about ACC Staff procedure</p>		